

FOR OFFICIAL USE	
Received & Checked by: CCC	Counterchecked by: TM Officer
Date:	Date:

**APPLICATION FOR A HAWKER LICENCE (FOR SOLD STALLS ONLY)  
[ISSUED UNDER THE ENVIRONMENTAL PUBLIC HEALTH ACT (CAP.95)]**

**IMPORTANT**

- This form may take you 5 minutes to fill in. Please complete and submit this form to Hawker Centres Division, HDB Hub, East Wing #26-01, 480 Lorong 6 Toa Payoh Singapore 310480. You are required to furnish the following:
  - Your Identity Card;
  - Copy of the stall owner's Identity Card to verify stall owner's details;
  - Copy of the subletting tenancy agreement as proof of subletting ;
  - Basic Food Hygiene Course certificate for cooked food stall applicants; and
  - Licence fee in the form of cheque made in favour of "**National Environment Agency**".  
[Annual licence fee is \$13/-, may be issued for a maximum period of 3 years i.e. \$26/- for 2 years, \$39/- for 3 years]
- The National Environment Agency (NEA) collects personal information to carry out its various functions and duties under the National Environment Agency Act (Cap 195) including the implementation of environmental and public health policies in Singapore and any other related purposes. I hereby consent to NEA's use of the information provided by me in the course of any application I have made to the NEA, to facilitate the processing of such application for such purposes. I hereby further consent to NEA sharing the information in such application with other Government agencies, or non-government entities authorised to carry out specific government services, unless prohibited by legislation.

PART I - PARTICULARS OF APPLICANT		
Name		NRIC No
Date of Birth	Citizenship: Singapore Citizen / Permanent Resident *	
Gender: Male / Female *	Race: Chinese / Malay / Indian / Others *	
Residential Address		Pass Date of Food Hygiene Course (for cooked food stalls)
Tel No.	HP No.	Email
PART II - PARTICULARS OF STALL		
Stall Address		
<u>For Cooked Food Stalls</u> <sup>#</sup> PI indicate the food items sold (e.g. "chicken rice", "fishball noodles", "nasi padang" "drinks", "desserts", etc)		<u>For Market/Lock-up Stalls</u> PI indicate only <b>one</b> trade type (e.g. "fresh seafood", "vegetables", "eggs", etc)
PART III – CONSENT OF STALL OWNER		
I consent to the above application for a hawker licence to operate at my stall. Tel/HP No.: _____		
Name of 1 <sup>st</sup> Owner: _____	NRIC No: _____	Signature of Owner / Date _____
Name of 2 <sup>nd</sup> Owner: _____	NRIC No: _____	Signature of Owner / Date _____
Name of 3 <sup>rd</sup> Owner: _____	NRIC No: _____	Signature of Owner / Date _____
Name of 4 <sup>th</sup> Owner: _____	NRIC No: _____	Signature of Owner / Date _____

\* Delete where not applicable

# For cooked food stall: only Halal food can be sold at designated Muslim stalls.

**PART IV- TERMS & CONDITIONS**

- a. The applicant must be a Singapore Citizen or a Permanent Resident of 21 years and above.
- b. The applicant must have the right to occupy the licensed premises.
- c. The applicant must not be debarred from operating a hawker stall or disqualified as a foodhandler (applicable for cooked food stall) by NEA.
- d. NEA reserves the right to reject any application without assigning any reason whatsoever.

**PART V – UNDERTAKING BY APPLICANT**

I, Mr / Mdm\* \_\_\_\_\_ NRIC No. \_\_\_\_\_  
hereby undertake that:

- a. All the particulars given in this form are true and correct. I have not suppressed any information important to this application.
- b. I note and accept all the terms & conditions stated in Part IV. I will comply with any subsequent requirements by NEA with regard to this approval granted to me.

\_\_\_\_\_  
Signature / Date

**PART VI – FOR OFFICIAL USE ONLY**

<b>Screening</b>	<p>The applicant:</p> <ol style="list-style-type: none"> <li>a. is / is not* a subsidised stallholder / stall nominee* in HDB / NEA / hawker centre;</li> <li>b. is / is not* debarred from operating a hawker stall by NEA.</li> <li>c. is / is not* disqualified as a foodhandler (applicable for cooked food stall) by NEA.</li> <li>d. is / is not* an undischarged bankrupt.</li> </ol> <p>Name &amp; Designation : _____</p> <p>Signature / Date : _____</p>		
<b>Recommendation</b>	<ol style="list-style-type: none"> <li>a. Application for licence is supported / not supported*.</li> <li>b. Licence information has been updated (including deletion of previous licence records).</li> <li>c. Proposed licensee will / will not* be operating for the whole day.</li> </ol> <p>_____ Officer-in-charge (TM) Tenancy Management Section</p> <p>_____ Asst Director/Sr Asst Director (TM) Tenancy Management Section</p>		
<b>Approval</b>	<b>Name/Designation</b>	<b>Decision</b>	<b>Signature / Date</b>
	Assistant Director Tenancy Management Section	Approved / Reject *	

\* Please delete accordingly